



PERIOD ARTS FAN CO.
Customer Service
M-F 8am - 4pm (PST)

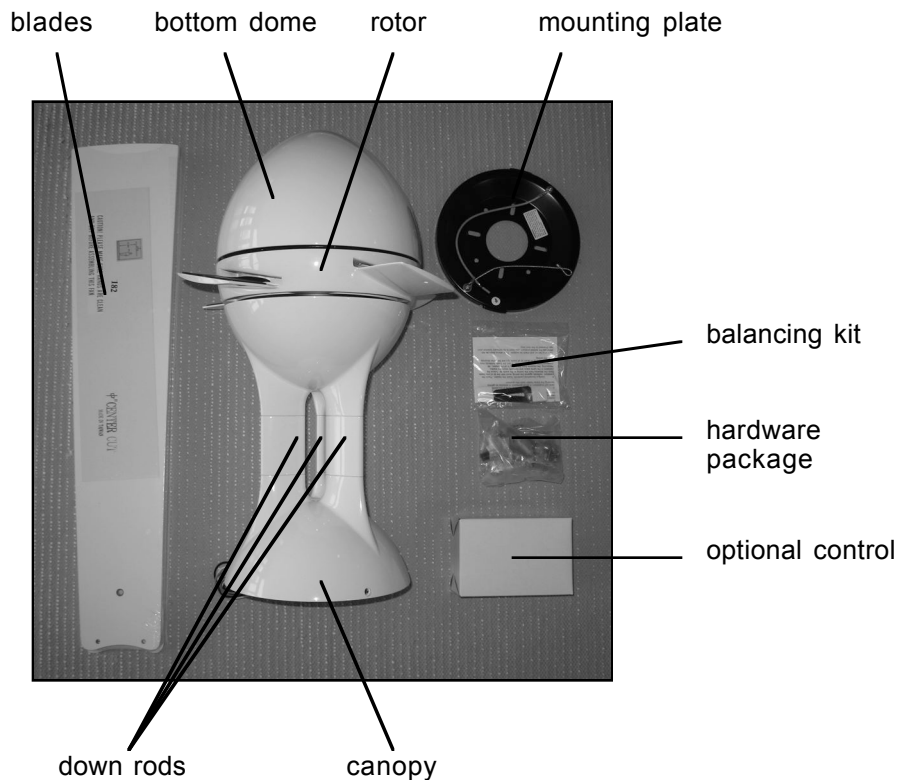
(ph) 888.588.3267
www.periodarts.com

Eclipse Fan- Installation Instructions

Should you have any questions or difficulty installing your new fan, please contact Period Arts Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

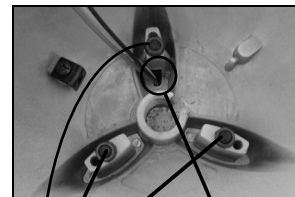
(1) Remove and identify contents of carton.



(2) The Eclipse fan requires a slope ceiling adapter if installed on a sloped, or pitched, ceiling (Part # SAE-GW or #SAE-BA). Please refer to instructions packaged with "Eclipse Slope Ceiling Adapter".

(3) If using optional, longer down rods, dismantle standard down rod assembly:

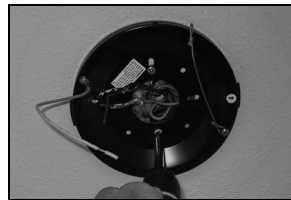
- (a)** loosen three nuts from threaded rods
- (b)** remove and set aside nuts and washers
- (c)** remove canopy and outer down rods
- (d)** remove (unscrew) threaded rods from fan body
- (e)** install replacement down rods by following steps **(a)** through **(d)** in reverse



nuts, washers & threaded rods
wire chase

- Lead wires will need to be run through down rod and wire chase accordingly.

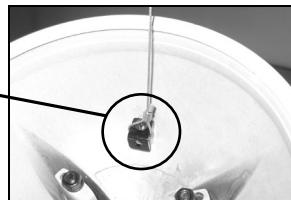
(4) Using the existing screws from your junction box, or the machine screws from the hardware package, secure the ceiling plate to ceiling junction box. The electrical wire must be accessible through the hole in the center of the ceiling plate.



(5) Secure suspension cable loop (from mounting plate) around hook inside the canopy at top of fan.

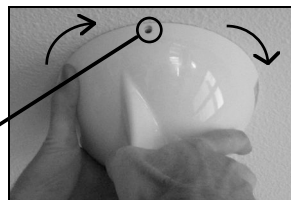
With fan suspended by cable, make wire connections with wire nuts included in hardware package as described in the control installation instructions. If using the optional #003 or #004 control, the receiving unit should be placed inside the top of the fan and connected at this time.

hook



(6) Lift fan body and carefully align canopy with ceiling plate. Tabs on ceiling plate should seat into channel on inside of fan canopy. Rotate fan so that set screw holes on fan body align with set screw holes on ceiling plate.

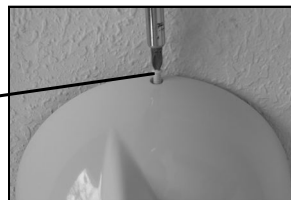
set screw hole



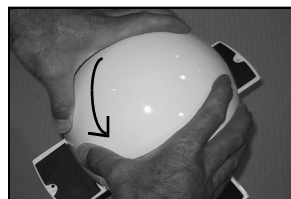
(7) Insert and tighten the three canopy screws included in the hardware package.

canopy screw

Note: Do not tighten down set screws until all three are partly screwed in.



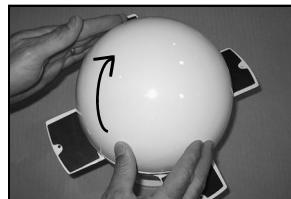
(8) Remove and set aside bottom dome by rotating counter-clockwise.



(9) Carefully insert blades into rotor slots, and using screws from hardware package, secure blades to rotor. The counter sink screws ("blade center screws") are for the single blade hole outside the rotor and the pan head screws ("blade holder screws") are for the two holes inside the rotor area.



(10) Reinstall bottom dome by rotating in the clockwise direction, or if installing the optional light kit, proceed to step (12).

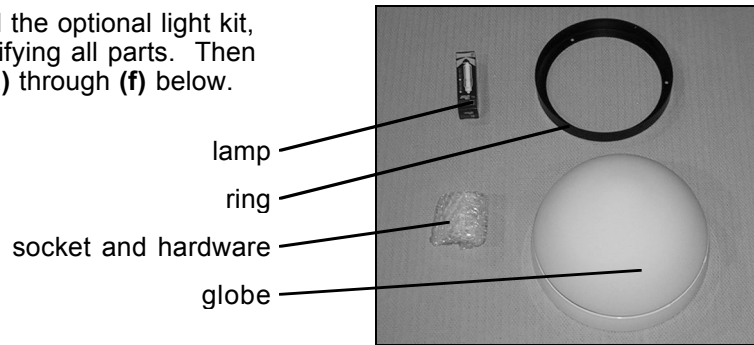


(11) Your fan is reversible for summer and winter operation. The reverse switch is located on the side of the fan switch housing. The LEFT position is for summer and the RIGHT position is for winter.

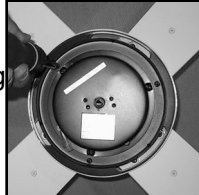
reverse switch



(12) To install the optional light kit, begin by identifying all parts. Then follow steps **(a)** through **(f)** below.



(a) Using screws from hardware packet, attach ring to fan.



(b) Using screws from hardware packet, attach socket to fan. Then join wire connectors.



(c) Screw in lamp. Touch ceramic portion of lamp only, not glass.

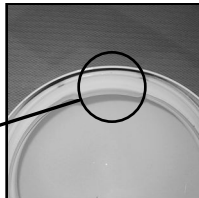


(d) Be sure light switch is in the on position.

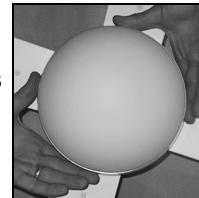


(e) Identify three channels in glass globe to align with fittings on ring.

channel



(f) Aligning channels and fittings, rotate glass globe in the clockwise direction until securely in place.



(13) Install control as described in the control installation instructions.

(14) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.

Eclipse Slope Ceiling Adapter Instructions (refer to diagram below)

By installing the sloped ceiling adapter, your Eclipse fan may be hung on a slope ceiling up to a 33 degree angle.

Route fan **wires** through **wire guide**, and position **wire guide** inside of **threaded collar**, with **wires** positioned in slot of **threaded collar**.

Route **wires** through **inner down rod** and screw **inner down rod** into **threaded collar** being careful not to pinch **wires**. Rotate **inner down rod** until large hole is aligned with slot in **threaded collar**. Insert and hand tighten **set screw** so that it goes through large hole in **inner down rod**. This is a safety mechanism to prevent the **inner down rod** from ever coming out of **threaded collar**.

Route wires in order through the **slope kit canopy**, **slumped washer**, **spring**, **large washer**, and **hex nut**. Tighten hex nut onto inner down rod firmly, but not too tight.

Insert **cotter pin** through small hole in **inner down rod** and bend back pin ends to hold in place. This must be above the **hex nut** as a safety mechanism to prevent the **hex nut** from ever coming off the **inner down rod**.

Mount slope **ceiling plate** (larger than standard mounting plate) to junction box as described in owner's manual. Be sure to mount **ceiling plate** so that one of the **set screw** holes is directly down slope on the ceiling.

Suspend fan by hook on **large washer** from cable loop on the **ceiling plate** and perform your electrical connections as described in original instructions.

Attach fan to **ceiling plate** as described in original instructions and screw **set screws** in place. Opening on **slope kit canopy** must be lined up parallel with slope of ceiling for slope mechanism to work.

Using two hands positioned as close to the **slope kit canopy** as possible, rotate/slide fan down the slope of the ceiling until it is hanging in the appropriate vertical orientation. Use finesse, not force.

